

Greetings,

We hope that this curriculum will have its desired goal of helping to inform your staff and volunteers about how child sexual abuse can be prevented. If it does happen, we need to know how to respond to the children and how to report the incident. We pray that it will be used by God to equip all of us in this sensitive area. I want to share some things that I believe will answer some questions I have heard from some of you.

### **Our Approach:**

We will be training our staff of 80+ and an additional 1000+ volunteers. As we evaluated how to best accomplish this, we decided we would use a simple classroom approach utilizing a text manuscript, a leader's PowerPoint presentation, a participant's listening guide or worksheet that would closely resemble the exam and a certificate to indicate completion of the course. These are the documents you can download from this page.

Some of you have asked about an online course. While it is not an interactive online course as some are, it could be studied either online or downloaded by an individual, they could take the test and then send (email or fax) the test to you for grading. So it can work for individuals if needed.

### **Some Technical/Legal Issues:**

1. You can change non-essential information.
  - a. Name of Camp
  - b. Introductory information
  - c. Logistical, Camp-Specific policies and reporting information. **You must, however, include the reporting requirement statement on p.7, A. 1. that is in bold and contains the web link for reporting.**
2. The document you need on file that will/could be inspected is either the exam itself or the certificate of completion. I would recommend keeping the exam on file as the wording in the law allows for the certificate of completion if the exam is taken online.
  - a. **Whatever document you keep in your files, you must be able to provide:**
    - i. Name of the curriculum, "Riverbend Retreat Center Child Abuse Prevention Training"
    - ii. Course Approval Number: YC06 – 0003.
3. The Participant must score at least 70% correct on the exam. That is 18 of the 25 questions correct.
4. The Exam Key is password protected. You will need to email [alton@riverbendretreat.org](mailto:alton@riverbendretreat.org) in order to get the password.

## **What about volunteers with church groups?**

1. Leaders from rental groups are considered volunteers and will need to take the course and pass the exam. Remember that this includes all adults that have an opportunity to interact with children at camp (pastors, worship leaders, rec groups, etc.) Parents or relatives at camp for a short time to visit their child are exempt.
2. Here is how we are approaching the training of volunteers:
  - a. We have communicated to the various camp leaders the need for providing the training.
  - b. The camp directors have scheduled training sessions between now and camp to train their adult counselors and other leaders coming to their camp. Those who are open to other camp leaders joining their training session, we will help communicate that to other camp directors.
  - c. They will download the course and teach it in their churches. They will administer the test and then send the completed exams on to us for our files.
  - d. We know that as thorough as they are, there will be some that are unable to attend the training and some that are enlisted late. We plan to have a “catch-all” session here at camp immediately upon arrival for those who were unable to take the course beforehand.

May God bless in all you do in serving and protecting children,

Alton Belew and staff at Riverbend